

**Town of Vernon
Design Review Commission (DRC)**

Monday, January 5, 2015

7:00 PM

Council Chambers

Vernon Town Hall, 3rd Floor, 14 Park Place
Rockville / Vernon, CT

APPROVED MINUTES

RECEIVED
VERNON TOWN CLERK
15 APR - 6 AM 10:14

1. Call to Order & Roll Call

- Meeting was called to order at 7:00pm.
- Regular members present: Robert McGarity, Michael Guminiak, Howard Steinberg, Terrance Monahan, and Daniel Robertson
- Alternate members present: Robin Lockwood and Jennifer Holt
- Staff present: Shaun Gately, Economic Development Coordinator
- Recording secretary: Audrey Lanz

2. Approval of Minutes of December 1, 2014

- Correction on minutes under section five, election of officers, reelected should be changed to nominated.
- The second motion was made by Michael Guminiak not Howard Steinberg.

A motion was made by Robin Lockwood and seconded by Robert McGarity to approve the minutes as amended. Motion passed unanimously.

3. Administrative / Action

- A. Other – Changing the day and/or time of Design Review meetings
- A discussion ensued on the time and day of future Design review meetings.
 - Meetings will now be held on the first Wednesday of the month at 7pm in the council chambers.

Daniel Robertson made the motion to accept the meeting day change and was seconded by Jennifer Holt. Motion passed unanimously.

Daniel Robertson sent around Vernon Design guidelines for corrections and comments.

Terrance Monahan has resigned from the Commission because of work re-location.

- The Commission thanks Terrance for his service with the commission.

4. Adjournment

Michael Guminiak made a motion to adjourn the meeting and Terrance Monahan seconded the motion. The motion passed unanimously and the Design Review meeting ended at 7:16pm.

Respectfully Submitted

Audrey Lanz

Recording Secretary

NOT ORIGINAL SIGNATURE